



Republic of the Philippines
Department of Education
 REGION VIII
 SCHOOLS DIVISION OF BILIRAN

DIVISION MEMORANDUM
 No. 036, s. 2021

January 29, 2021

**ORIENTATION ON THE INSTALLATION AND TROUBLESHOOTING OF
 THE DONATED COPIERS FROM ABS CBN LINGKOD KAPAMILYA
 FOUNDATION**

To :
 Public Schools District Supervisors
 Identified Elementary School Heads
 All Others Concerned

1. As part of partnership commitment, an orientation on the installation and troubleshooting of the donated copiers from ABS CBN Kapamilya Foundation will be conducted on February 3, 2021 at the Naval Central School Conference Hall.
2. Participants of the said activity are the School Heads of the identified recipient schools and they shall be accompanied with two (2) personnel (*preferably the operator of the copier*)

SCHOOL	DISTRICT	SCHOOL HEAD
Caucab ES	ALMERIA	Gil S. Dela Pena
Pinangomhan ES	BILIRAN	Bianchie L. De la Pena
J.D. Garcia ES	CABUCGAYAN	Julius C. Dadizon
Katipunan ES	CAIBIRAN	Vivencio B. Dela Pena
Tucdao ES	KAWAYAN	Jane S. Rosanes
Cornelio P. Limpiado ES	NAVAL 1	Juvy C. Licong
Culaba Central School	CULABA	Exzal Padecio
Bato-Banlas Elementary School	MARIPIPI	Ma. Cristina O. Betonio
Lico Elementary School	NAVAL 4	David P. Arnado

3. Participants are reminded to follow and observe minimum health protocols, (*wearing of facemask & face shield, social distancing and the likes*) prescribed by DOH and Local IATF.
4. Traveling and other expenses related to the said activity shall be charged against MOOE/ Local Funds subject to the usual accounting and auditing procedures.
5. Immediate dissemination and compliance to this memorandum is highly required.

for: 
JUDELLA R. LUMPAS EdD, CESO VI
 Schools Division Superintendent



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DIVISION OF BILIRAN