



Republic of the Philippines

Department of Education
Region VIII – Eastern Visayas

SCHOOLS DIVISION OFFICE OF BILIRAN

Larrasabal, Naval, Biliran (6560)

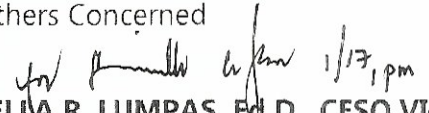
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DIVISION MEMORANDUM

No. 020 s. 2020

TO: Public Schools District Supervisors
Elementary and Secondary School Heads
Schools' Property Custodians
All Others Concerned

FROM:  **JUDELLA R. LUMPAS, Ed.D., CESO VI**
OIC-Schools Division Superintendent

SUBJECT: **Orientation, Distribution and Pick-up of Newly Delivered Textbooks**

Date: January 17, 2020

1. The SDO-Biliran has just received the following textbooks from Bureau of Learning Resources (BLR) Central Office in selected grade levels for Elementary, Junior and Senior High School:
 - Joy in Learning English 5 TX
 - Alab Filipino 5 TX
 - Araling Panlipunan 5 TX
 - Halinang Umawit at Gumuhit 5 TX
 - Ugaling Pilipino sa Makabagong Panahon 5 TX
 - 21st Century Mathletes 6 TX
 - P.E. and Health 7 TX
 - Komunikasyon at Pananaliksik SHS TX
2. In connection to this, the CID-LRMS Office would like to conduct an Orientation to **ALL Schools' Property Custodians** from Elementary, Secondary Schools (Junior and Senior) on **January 20, 2020 (Monday)** at SDO-Biliran Teachers' Arena.
3. The purpose of this call-up is to expedite the distribution of Learning Resources in preparation for the next batch of delivery and the Inventory of LR reports for the incoming Inter-Division Validation and Monitoring of Delivered Learning Resources to Schools on January 29-30, 2020.
4. The participants of this activity are the Schools' Property Custodians. They are expected to bring along with them a vehicle to transport the said Learning Resources. If possible let them be accompanied at least one colleague to assist in the distribution, pick-up and transport especially for female custodians.
5. No registration fees shall be collected. However, meal allowances, transportation and other incidental expenses incurred by the participants relative to the conduct of the above-mentioned activity shall be charged against their respective school MOOE, SEF, PTA and other source of funds, subject to the usual accounting and auditing rules and regulation.
6. Wide dissemination and compliance of this Memorandum is highly desired.



KASTIKAS
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