

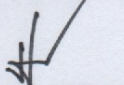


Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF BILIRAN

**DIVISION MEMORANDUM**

No. 088 s. 2020

To : Assistant Schools Division Superintendent  
Chief Education Program Supervisor SGOD & CID  
Public Schools District Supervisors  
Functional Unit Heads, Elementary, Secondary School Heads  
All Others Concerned

From :   
**JUDELLA R. LUMPAS EdD, CESO VI**  
OIC-Schools Division Superintendent

Date : February 17, 2020

Subject: **Mentoring and Coaching on School- Based Management (SBM) I- SHOOT NA TA!**

1. This is to inform the field that there will be a one day Mentoring and Coaching on SBM: I- SHOOT NA TA! (School Based Management: Implementation of Schools' Heightened Operational Outcomes Through Needs- based Analysis Technical Assistance) on March 10, 2020 at Naval Central School Conference Hall, NCS Naval, Biliran, to start at exactly 8 o'clock in the morning.
2. Participants to this activity are the 143 elementary and secondary schools heads. They are advised to bring with them SBM Assessment Tool to be used during workshop A.
3. School Heads of Biliran Science High School, Biliran Central School, Balaquid Elementary School, and Naval School of Fisheries are enjoined to bring their SBM documents (complete sets of the four (4) principles) for workshop B.
4. No registration fee shall be collected from each participant. Expenses for lunch, snacks, and materials for this activity shall be charged from HRD fund while travelling expenses of the participants shall be charged against School MOOE subject to the usual accounting and auditing rules and regulations.
5. School heads are requested to prioritize the said activity.
6. Immediate dissemination of and compliance with this memorandum are desired.



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